



COUNCIL AGENDA

Monday, October 18, 2021 - 7:00 pm
Waynesville Municipal Building

- I. Roll Call
- II. Pledge of Allegiance
- III. Mayor (for purposes of acknowledgements)
- IV. Disposition of Minutes of Previous Meetings
October 4, 2021 at 7:00 p.m.
- V. Public Recognition/Visitor's Comments (A five minute per person time limit will be allowed each speaker unless more time is requested and approved by a majority of council)
 - Deputy Director of Mental Health Recovery Services of Warren & Clinton Counties, Tommy Koopman
 - Wayne Township Administrator, Gus Edwards
- VI. Old Business
- VII. Reports
 - Standing Council Committees
 - a) Finance Committee
 - b) Public Works Committee
 - c) Special Committees
 - Village Manager's Report
 - Police Report
 - Finance Director's Report
 - Law Directors Report
- VIII. New Business:

Legislation:

Reading of Ordinances and Resolutions:

First Reading of Ordinances and Resolutions:

Second Reading of Ordinances and Resolutions:

Tabled:

IX. Executive Session

X. Adjournment

Next Regular Council Meeting:

October 18, 2021 at 7:00 pm

Upcoming Meetings and Events:

Personnel Committee Meeting, October 18 @ 6:00 p.m.

Finance Meeting, October 21, 2021 @ 5:00 p.m.

Public Works Committee Meeting, November 1, 2021 @ 6:00 p.m.

DRAFT

**Village of Waynesville
Council Meeting Minutes
October 4, 2021 at 7:00 pm**

Present: Mayor Earl Isaacs
Mr. Brian Blankenship
Mr. Chris Colvin
Ms. Joette Dedden
Mr. Zack Gallagher
Mr. Troy Lauffer
Mrs. Connie Miller

Village Staff Present: Jeff Forbes, Law Director; Chief Gary Copeland, Village Manager and Safety Director; Jamie Morley, Clerk of Council

CLERK'S NOTE- This is a summary of the Village Council Meeting held on Monday, October 4, 2021.

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Mayor Isaacs called the meeting to order at 7:00 p.m.

Roll Call – 7 present

Mayor Acknowledgements

Looking forward to Sauerkraut Festival this weekend.

Disposition of Previous Minutes

Mrs. Miller made a motion to approve the minutes for the Council meeting on September 20, 2021 as written and Mr. Blankenship seconded the motion.

Motion – Miller
Second – Blankenship

Roll Call – 7 years

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Public Recognition/Visitor's Comments

None

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Old Business

None

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Reports

Finance

The Finance Committee will meet on Thursday, October 21, 2021 at 5:00 p.m. in the small conference room at the Government Center. Would like all Council members to be present.

Public Works Report

Public Works met this evening and discussed the projects going on throughout the Village. The next meeting will be November 1 at 6:00 p.m. The public is encouraged to attend.

Special Committee Reports

Personnel Committee will meet on October 18, 2021 at 6:00 p.m. The Committee consists of Mr. Colvin, Ms. Dedden, and Mr. Gallagher. Asking all of Council to fill out the provided evaluations on the Finance Director and Village Manager. These will need to be turned in before the meeting on October 18th.

MOMS met and set the date of Saturday, October 23 between 9:00 a.m. – 12:00 p.m. to put up Christmas decorations. Ms. Dedden asked for the Street Department to drop off the decorations to her house by October 18th to ensure all the lights are working.

Village Manager Report

- Nathan from PCI has finished running the new wire for the wellheads. He is now running wiring at the cold barn for new lighting and garage doors.
- Brown Paving has started the mill and fill project for Adamsmoor Drive and Mill Street. This should be completed by Wednesday, weather permitting.
- Road closure signs will start to be placed around town on Wednesday of this week for the upcoming Sauerkraut Festival. The maintenance building and Sawyer Building will be permit parking only. The water hauling station will be closed for the weekend.
- Fed Excavating has completed the water lines and vault for the school and should begin next week on the drainage project behind Pat's Gas after the festival.
- Provided a copy of the letter from the current tenant of the Lock Up to terminate the lease at the end of October. She did express

an interest in the first right of refusal. Met with relator to get an estimate on the building.

- Maintenance Department collected scrap metal and turned in for money.
- Andy Ray was rehired as Water Supervisor. He has passed his water operator test and will be a great asset to the Village.
- Maintenance Department did asphalt repairs around the Village before the Sauerkraut Festival.
- Unfortunately, the Purple Heart Honor Guard was unable to attend tonight's meeting due to illness and will reschedule later.
- Trick-or-Treat is scheduled on October 31 from 6-8 p.m.

Police Report

- A big thank you to the Lylte United Methodist Church for the donation of food and drinks for the officers at range training. All officers passed firearm and taser certification. Officer Baugh volunteered to demonstrate the effectiveness of tasers by getting tasered.
- A thank you to Denny Atkins from Smokin' BBQ for donating BBQ and macaroni and cheese for the officers. It was greatly appreciated.
- Officer assignments have been designated for the Sauerkraut Festival. Plan to pick up radios on Thursday. A Biergarten with bands will be at the Village Restaurant. All permits have been filed and an officer has been hired to be on scene. IDs will be checked and the area will be fenced off to ensure alcohol does not leave the area.

Financial Director Report

None

Law Report

None

New Business

Ms. Dedden made a motion to not have a hearing for the transfer of the liquor license at 60 Marvin's Lane and was seconded by Mr. Gallagher.

Motion – Dedden

Second – Gallagher

Roll Call – 7 yeas

Mr. Gallagher explained that at the Public Works meeting there was discussion to start the process of surveying the land across from the Mill Race for Well 10.

Ms. Dedden made the motion to begin the process of surveying for a new well and was seconded by Mr. Gallagher.

Motion – Dedden
Second – Gallagher

Roll Call – 7 years

Legislation

First Reading of Ordinances and Resolutions

None

Second Reading of Ordinances and Resolutions

None

Tabled Ordinances and Resolutions

None

Executive Session

None

Mayor Isaacs announced that the next Council meeting will be on October 18, 2021 at 7:00 p.m. Finance will have a meeting on October 21 at 5:00 p.m.

Ms. Dedden made a motion to adjourn and was seconded by Mr. Colvin. All were in favor to adjourn at 7:22 pm.

Date: _____

Jamie Morley, Clerk of Council

Council Report

October 18, 2021

Chief Copeland

Manager

- Brown Paving completed the milling and repaving of Adamsmoor Drive and Mill Street. I have included progress pictures for your review. Brown Paving removed a crown that was at the top section of Mill Street at no additional cost. You will also see in the last photo, where they paved the apron that goes back to the maintenance department at no charge. I thought they did a great job in a timely manner.

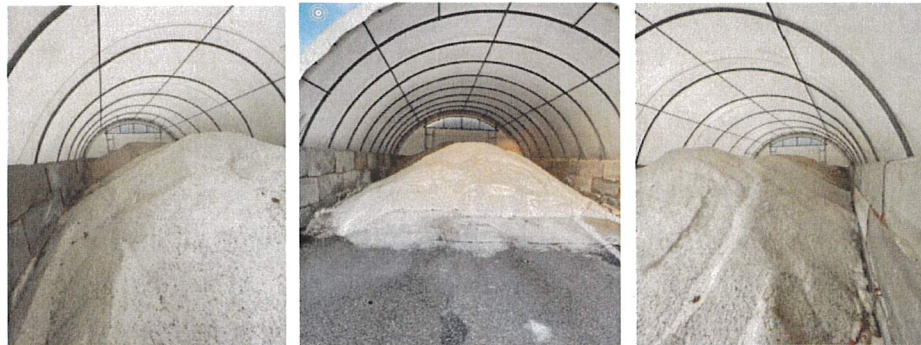


- I have included a copy of a Village property reappraisal notification from the Warren County Auditor. I think this should be discussed with our law director to see if we are eligible to apply for real estate tax exemption for these three locations. I will discuss this with Mr. Forbes before Monday's meeting.
- The Warren County Mental Health Department will be doing a presentation at the October 18th Council meeting. They have a levy renewal on the ballot in November and would like the Village support. Anyone interested in knowing more about the services provided is encouraged to attend.

- The 2021 Sauerkraut Festival was a success with no major issues to report. An event calls for service report will be provided with the next manager's report on November 1st. Photos have been attached for your review. This was the first event with the newly purchased Command Center, and it proved to be very valuable. The markings also made it easily identifiable and we received several compliments.



- We had 100 tons of salt delivered this month to prepare for the winter. We still have 100 tons of salt in reserve with the County collaborative bid project that will be delivered as needed.



- Nathan from PCI installed the power outlets, lights, and fans in the cold barn. He completed the project on Friday, October 15th and everything turned out great. He is currently researching the Main Street decorative light poles to provide me with some design options and costs that I will share with Council.



- I have included a copy of a proclamation of population certification received from the Ohio Secretary of State, Frank LaRose. Pursuant to Ohio Revised Code section 703.06 the Village will retain its Village status. This is concluding the official 2020 Federal Census result that the Village population is less than 5,000 with a certified population of 2,669.
- Halloween trick-or-treat is on Sunday, October 31st from 6pm-8pm. We will be handing out candy from the Mobile Command Center and have extra police patrol units driving through the neighborhoods.

Police

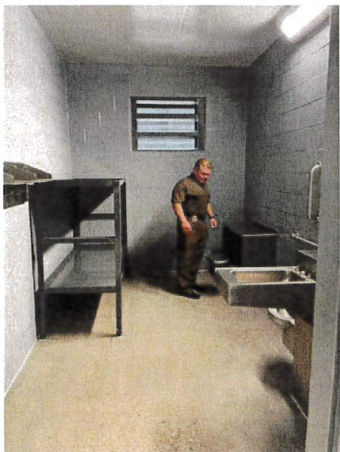
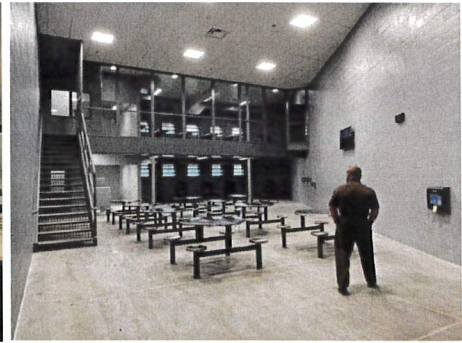
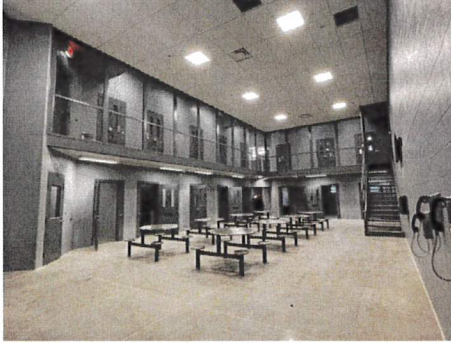
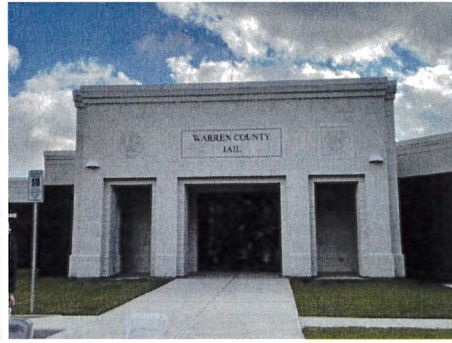
- I have provided the September dispatched calls for service for your review. Please feel free to contact me with any questions or concerns.
- The Mayor's Court report has been included for your review and please feel free to contact me or Ashley if you have any questions.
- I am sending a thank you letter to Chief Terrill of Clearcreek Twp for letting us use the two speed trailers as seen below during the Sauerkraut Festival. I am confident that they helped slow down the traffic which afforded people the opportunity to safely cross State Route 42 and State Route 73.

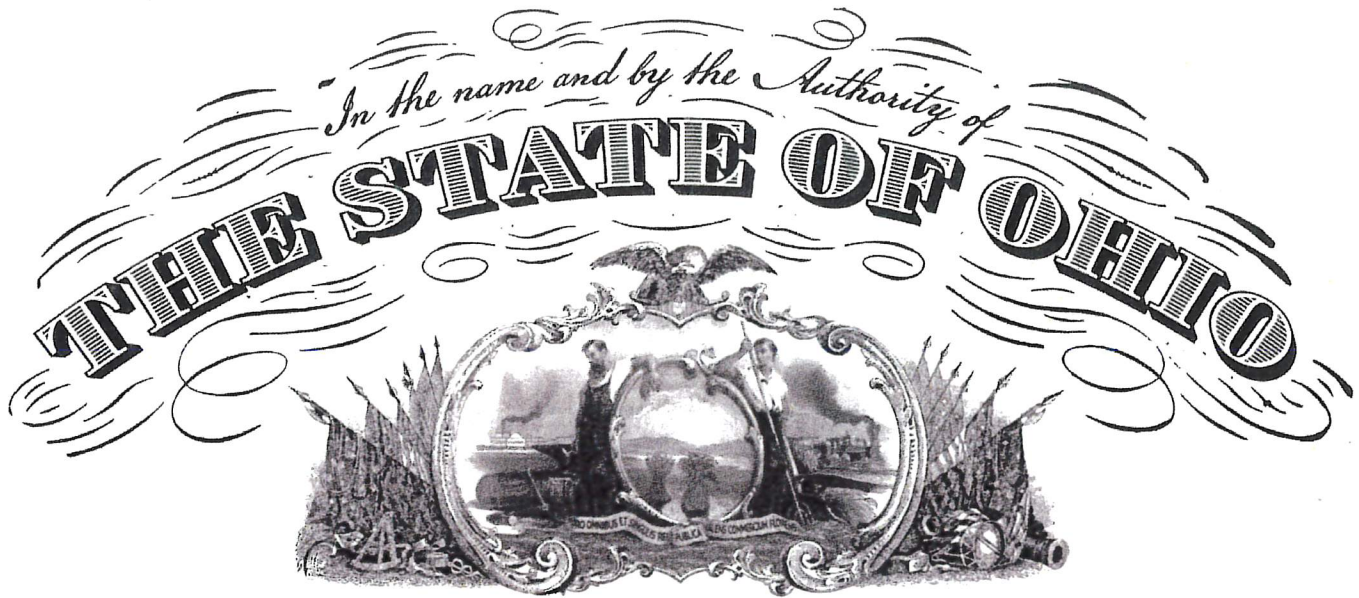


- I will be sending the Grubbs family pictured above a thank you letter for "Cookies for a Cops" snacks for the officers that they dropped off on Tuesday, October 12th. The generosity of the community has been greatly appreciated by the officers and Village staff this year.
- I want to acknowledge Lt Bledsoe for a job well done for the drug arrest he had on October 8th. We had seized over 400 grams of marijuana, drug paraphernalia, and tools used for distribution. Charges are pending include felony drug trafficking and felony aggravated possession.



- Ashley (Police Clerk) and I went to the ribbon cutting ceremony of the New Sheriff's office and jail on October 12th at 9:30 am. I have provided several photos of the new facility for your review. The new address for the Sheriff's Office / Jail is 822 Memorial Drive, Lebanon, Ohio 45036.





PROCLAMATION

AS A RESULT OF the Federal Census of Two Thousand Twenty for the State of Ohio and the various political subdivisions having been officially made known to me, I, Frank LaRose, Secretary of State of the State of Ohio, complying with the provisions of Section 703.06 of the Revised Code of the State of Ohio, do hereby make proclamation that the municipality of

Waynesville in Warren County, Ohio

according to said Federal Census of Two Thousand Twenty has a population of

2,669

and shall, from and after thirty days from date of this proclamation be known as a **Village** by virtue of and in accordance with said Section 703.06 of the Revised Code of the State of Ohio.

IN WITNESS HEREOF, I have hereunto set my hand and caused the Seal of the State of Ohio to be affixed. Done at the City of Columbus this 21st day of September in the year of our Lord two thousand and twenty-one, and of the Independence of the United States of America the two hundred forty-fifth and of the statehood of Ohio the two hundred eighteenth.



A handwritten signature in blue ink, reading "Frank LaRose". The signature is written in a cursive style and is positioned above a horizontal line.

Frank LaRose
51st Ohio Secretary of State

CALLS FOR SERVICE

From Date: 9/1/2021 12:00:00am

To Date: 9/30/2021 11:59:59pm

Type Description	Count
911 Hangup	9
911 Silent	5
Abuse/Abandonment/Neglect	1
Alarm - Business	12
Alarm - Financial Institution	1
Animal Complaint	3
Assault	3
Attempt to Locate	1
Burglary - Residential	2
Business Check	90
Citizen Assist	2
Civil Process	8
Disorderly Conduct/Intox Subject	4
Dispute - Tenant/Neighbor - Past	1
Domestic Violence - Physical	4
Domestic Violence - Verbal	1
Escort	8
Extra Patrol	131
Fire - Electric Hazard	1
Fire - Fire Alarm	1
Fire - Odor Investigation	1
Fire - Service Call	1
Follow Up Investigation	14
Fraud/Deception - Past	1
Harassment/Stalking/Threats	3
Intoxicated Driver	2
Lock Out	4
Medical	38
Mental Disorder	6
Noise Complaint	2
Notification Only	2
Parking Complaint	2
Phone Call	23
Road Hazard/Disabled Vehicle	8
Special Detail	5
Suspicious Person	5
Suspicious Vehicle	1
Theft - Past	2
Traffic Crash Non Injury	5
Traffic Crash Unk. Injuries	1
Traffic Crash w/ Injuries	2
Traffic Offense	3
Traffic Stop	74
Unknown Nature	2
Utility Problem	2
Warrant Confirmation	1
Well Being Check	3
TOTAL	501

Monthly Mayor's Court Report

WAYNESVILLE MAYOR'S COURT
Cash Flow for September 2021

Page : 1
Report Date : 10/01/2021
Report Time : 08:37:21

	Current Period	Year-To-Date	Last Year-to-Date
City Revenue From:			
Court Costs			
Court Costs	\$0.00	\$0.00	\$10.00
COMPUTER FUND	\$396.00	\$4,094.00	\$3,231.00
LOCAL COSTS	\$1,643.00	\$17,550.00	\$13,755.75
Additional Costs	\$0.00	\$39.00	\$29.00
Fines			
Overpayment / Adjustment	\$0.00	\$0.00	\$0.00
City Revenue From Fines	\$4,869.50	\$49,321.10	\$41,337.09
Fees			
Fees	\$310.00	\$1,764.50	\$2,685.60
Miscellaneous/Other			
Miscellaneous/Other	\$0.00	\$0.00	\$-1,035.41
Bond Forfeits			
Bond Forfeits	\$0.00	\$125.00	\$0.00
Miscellaneous/Other			
Bond Administration Fees	\$0.00	\$0.00	\$0.00
Total to City:	\$7,218.50	\$72,893.60	\$60,013.03
State Revenue From:			
Court Costs			
GENERAL REVENUE	\$0.00	\$0.00	\$15.00
VICTIMS OF CRIME	\$396.00	\$4,068.00	\$3,227.75
DRUG LAW ENFORCEMENT FUND	\$147.00	\$1,508.50	\$1,165.50
INDIGENT DEFENSE SUPPORT FUND	\$1,090.00	\$11,320.00	\$8,865.00
Total to State:	\$1,633.00	\$16,896.50	\$13,273.25
Other Revenue From:			
Court Costs			
INDIGENT DRIVER ALC TREATMENT FUND	\$63.00	\$646.50	\$499.50
Restitution			
Restitution	\$0.00	\$140.00	\$2,603.77
Total to Other:	\$63.00	\$786.50	\$3,103.27
TOTAL REVENUE *	\$8,914.50	\$90,576.60	\$76,389.55
*Includes credit card receipts of	\$3,697.50	\$28,555.00	\$28,601.77

END OF REPORT

FINANCE COMMITTEE MEETING

DRAFT

September 23, 2021 @ 5:00 p.m.

Members present: Joette Dedden, Brian Blankenship

Staff Present: Kitty Crockett, Finance Director, Jamie Morley, Clerk of Council

Guests Present: Earl Isaacs and Chris Colvin

1. Mr. Blankenship made a motion to approve the Finance Committee minutes as written for August 19, 2021 and was seconded by Ms. Dedden.
2 Yeas
2. Mr. Blankenship made a motion to excuse Mrs. Miller and was seconded by Ms. Dedden.
2 Yeas
3. Ms. Crockett went over her reports and updates with finances:
 - CD has been rolled over to another 2-year CD
 - The Village has received the first installment of the ARP funds.
 - PO has been opened for the repaving of Adamsmoor Drive and Mill Street
4. Ms. Dedden stated that Chief Copeland had asked the Finance Committee to consider putting in next year's appropriations funding for an electronic message board installed in front of the Government Center. He feels this would be a great opportunity to communicate with the public and maintain transparency. He believes this will be around 25K-35K.
 - Mr. Blankenship made a motion for Chief Copeland to continue to get more information and pricing for the sign and was seconded by Ms. Dedden.
2 Yeas
5. It was noted that the funds collected for interest so far in 2021 were lower than expected due to the economy.
6. Mr. Colvin asked if the County Auditor charged the Village a fee for collecting property taxes. Ms. Crockett was not sure of the amount as it was taken out before the Village receives the funds. But she is pretty sure they take a percentage.
7. At this time the Committee discussed possible projects they would like to see addressed:
 - The light at Route 42 and North Street. Mr. Blankenship wanted to ensure the funds were available to pay for the whole project if ODOT would allow a light to be installed. Ms. Crockett assured him that there were funds available if needed.
 - New lampposts along Main Street. The Committee would like to see new posts that

banners can be displayed. They also discussed having Veterans on the banners such as in New Carlisle, Sabina, and Washington Court House. It was asked for staff to reach out to these communities to see how it was determined which Veterans would be displayed. The Committee suggested using the proceeds from the sale of the Lock Up for this project.

8. Mr. Blankenship asked if the vehicles parked behind the government center could be parked in the barn. Ms. Morley stated the Command Vehicle would be moved to the cold barn, but otherwise the barns are full, there is not room for the maintenance trucks. Mayor Isaacs proposed a carport to offer some sort of protection. Mr. Blankenship asked if Chief Copeland could arrange a tour of the facilities and Ms. Dedden agreed she would like that.
9. At this time, the Committee discussed the current water prices. The last time water prices were increased was Jan 1, 2019 and even longer for bulk water prices. It was suggested that there be at least a 3% increase and will be revisited at the next meeting.
10. Mr. Blankenship made a motion to adjourn at 5:44 p.m. and was seconded by Mr. Blankenship. All were in favor.